STATON ELEMENTARY SCHOOL

School Organizational Team Minutes

December 13, 2017 3:30pm

The Staton Elementary School Organizational Team meeting was called to order at 3:35 pm on December 13, 2017. The meeting was held at the Staton ES Library.

**Members present:**

* Carrie Kern, 1st grade Teacher
* Teri Mann, GATE Teacher -Chair
* Kristy Froehlich, Parent
* Kristina Havill, Parent
* Gina Retke, Parent
* Leigh-Anne Mateyka, Parent-Secretary
* Robert Hollowood, Science Teacher- Vice Chair
* Rene Zullo, Staff
* Lindsay Tomlinson, Principal

**Members Absent:**

* Rachel Solem, Assistant Principal
* Winnie Wilson, Parent

**The minutes from the meeting dated November 15,2017 were presented and approved as presented.**

New Agenda Items

* 3.1 BUDGET DISCUSSION ON READ BY 3 FUNDING AND PUBLIC ED FUNDS
  + The Read by 3 Funding came in at $24,000. We would not have had enough in the budget to cover the RB3 position. We made the right decision in how we handled the RB3 position. Staton is in the top 50 performing schools and is proficient in RB3 so we received less funding. There is a principal group that will be going to the State to fight the funding decision. We received less than low performing schools but we still have the same requirements. CCSD said that the budget should be out in January but not to count on the RB3 money then.
    - RB3 money can be spent on CTTs, sub release coverage and prep buyout.
    - We currently have 3 CTT’s (Voyles, Taylor, Mr Q.) from 9-3 these CTTs pull out students that need additional instruction in order to achieve academic growth. High achieving students are also being pushed into classes. CTT’s also cover 20 minutes of lunch duty.
    - If we don’t use the RB3 funding, these CTTs will have to leave on Monday.
    - If we do use the RB3 funding, we can keep the CTTs through Spring Break.
    - RTI (Response to Intervention) is getting done through teachers in the classroom.
    - Approximately 50 Staton students in a grade level are getting pushed/pulled.
    - CTT duty has been reduced and they are spending more time working with kids.
    - Sub release days allow for teachers to get together as a grade level and plan, etc. For example in January and February teachers will be looking at data, getting ready for SBAC testing and planning. In May and April, planning for the next school year will begin.
    - Spending Option 1: 2 sub release days (38x$100/day) $7,600 and 3 CTTs 1/8-3/23 $16,400
    - Spending Option 2: 1 sub release day (38x$100/day) $3,800 and 3 CTTs 1/8-4/20 $20,200
    - VOTE: Kristy Froehlich made a motion to vote for Option 1. Unanimous for Option 1. Motion passed.

3.2 SCHOOL GOALS

* Several brainstorming ideas were presented to help us achieve our school goals.
* There was discussion on the possibility of paying overtime to teachers, PLC or offering stipends versus paying for sub coverage.
* It was suggested that meeting minutes be kept at all class level meetings to be shared across all grade levels. This will also keep Mrs. Tomlinson informed.
* Could each grade level go to specials at the same time so that teachers could have their grade level meetings then? (no, interferes with teacher prep time)
* Do specialists get collaboration time? This would require us to move prep time. Teachers get their prep time when their class is at specials. We are required to have 250 minutes per week of prep time for teachers.
* At the January meeting we need to see what our headcount is in order to see how we are budgeting for 4th, 5th, Tech teacher, STEAM teacher, etc.
* Questions were asked about what positions are funded by the school or are required. The PE/Library aides come with the PE/Library teachers. We are not required to have a PE or Library teacher. Art and Music are required.
* Office aide positions are funded by us and hours can be cut or eliminated.
* Staton will be getting an Intermediate Autism Program for grades 3-5. This will allow students to stay here rather than moving to another school after 2nd grade. We will need to hire a teacher and an aide for this position.

4.0 Items for Future Agendas

Budget and School Performance Plan

5.0 INFORMATION

The next meeting is January24, 2018 at 3:30 pm in the Staton Library

The meeting was adjourned at 4:30pm

* Public Comment - NA