STATON ELEMENTARY SCHOOL

School Organizational Team Minutes

November 13, 2018 3:30pm

The Staton Elementary School Organizational Team meeting was called to order at 3:37pm on November 13, 2018. The meeting was held in the GATE classroom.

**Members present:**

* Amanda Galindo, Parent- Secretary
* Kristina Havill, Parent
* Leigh-Anne Mateyka, Parent
* Robert Hollowood, Science Teacher- Vice Chair
* Lindsay Tomlinson, Principal
* Julie Hosea, Office Manager
* Rachel Solem, Assistant Principal
* Gina Retke, Parent
* Teri Mann, GATE Teacher –Chair

**Members Absent:**

* Arrenwa “Winnie” Wilson, Parent
* Carrie Kern, Kindergarten Teacher

**The minutes from the meeting dated October 3,2018 were presented and approved as presented.**

3.0 New Agenda Item

* 3.1 Opportunity to attend SOT networking session to network and collaborate with other SOT teams in the area.
  + Group declined opportunity to attend based off of the determination that current SOT team is cohesive, productive and positive.
* 3.2 Parent Involvement
  + Next school year potentially hosting a formal informational open house night in addition to “Meet n greet” night.
    - Ideally held 1st week in Sept
    - PTO promo, advertising of upcoming events, expectations for parent involvement, communication of tools to assist parents in supporting their children’s educational success, discussion of assessments, school ratings, etc
    - Food element recommended
  + Math Night(s)
    - Communication of standards and tools to equip parents versus “game feel”
  + Common Core Night(s)
    - Communication of standards and tools to equip parents
  + Survey to Parents
    - Gather survey results as to what parents want to be more informed on
  + Training Videos
    - 3-5 minute videos to be emailed to parents informing them on topics such as SBAC, star rating, grade level specific videos
  + Online Q&A forum
    - Questions to be vetted in advance
  + Coffee with PTO discussions
    - Quarterly with rotating topics based on survey results to what parents want to know
* Next meeting date December 5th at 3:30pm in room 65.
  + Follow up on Parent Involvement ideas and what to implement short term and next year
* January meeting- main agenda item will be to discuss budget for 2019-2020, meeting date may change.
* February meeting- main agenda item will be to discuss performance plan
* March meeting- main agenda item will be to discuss Schedules

The meeting was adjourned at 4:21 pm